



Digital Technology Acceptable Use Student Agreement (Grades 3-6)

General Use

1. When using technology, I will always follow our school expectations to:
 - a. be respectful
 - b. be responsible
 - c. be safe
2. When I am using technology I will use my time effectively and remain on task. I will only use school technology for school purposes, as directed by my teacher.
3. I will not use digital technologies for anything which would change the settings on computers or other equipment.
4. I will keep my password/s to myself, and not seek the passwords of others.
5. If I bring portable devices to school (including tablets or mobile phones) I will store these at the office during school hours. Otherwise, these devices will be confiscated, to be picked up from school by a parent.
6. I will respect the privacy of others and not access, delete or share photos, documents or other files that do not belong to me.

Internet and Online Tools Use

7. I will only access web sites that are relevant to school and the information that I need.
8. If I see or hear anything on a website that I am unhappy with, I will close my browser and tell my teacher immediately.
9. When I communicate online the messages I send will be polite, respectful and sensible.
10. I will not give out any information about myself or others unless I have permission from the teacher; for example, name, address, phone number.
11. If I receive any messages that I do not like I will tell a teacher immediately.
12. I know that the school will monitor my computer files, email and the Internet sites I visit.
13. I will not copy other people's work in to my work, and call it my own without acknowledging their content. This includes pictures and information I find online.
14. I will not share photos and information belonging to other people without their permission.

As a responsible user of technology at Wurruk Primary School I will follow the rules above.

If I break any of the rules, then I may be unable to use technology at Wurruk Primary School. I will need to re-negotiate how I use technology at school.

Student Name: Date:

Student Signature: Date:

Parent Agreement

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

- I/we consent to my child using the Internet at school for educational purposes in accordance with the Student Agreement above.
- I/we will endeavour to support the school in making sure my child is a safe and responsible user of digital technologies.
- I/we consent to my child having their first name (last initial) and/or photo published on the school's Internet site, and collaborating with students and teachers in other schools using online tools.

Parent/Guardian Name: Date:

Parent/Guardian Signature: Date:



Digital Technology Acceptable Use Student Agreement (Prep – 2)

The rules I will follow when technology at Wurruk are:

I will treat the technology I use with care and respect. This means:

- ✓ I will not eat or drink while I am using technology.
- ✓ I will only use technology for tasks my teacher asks me to complete.
- ✓ I will start and shut down the computers correctly.
- ✓ I will not change the settings on the computers.

I will treat others with care and respect when using technology. This means:

- ✓ I will not open other people's work without their permission.
- ✓ I will respect others and not share work or photos that do not belong to me.
- ✓ I will only access web sites that my teacher directs me to.
- ✓ If I see or hear anything on a website that I am unhappy with, I will close my browser and tell my teacher immediately.
- ✓ I will not give out any personal information about myself or others unless I have permission from the teacher; for example, name, address, phone number.

As a responsible user of technology at Wurruk Primary School I will follow the rules above.

Student Name: Date:

Student Signature: Date:

Parent Agreement

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

- I/we consent to my child using the Internet at school for educational purposes in accordance with the Student Agreement above.
- I/we will endeavour to support the school in making sure my child is a safe and responsible user of digital technologies.
- I/we consent to my child having their first name (last initial) and/or photo published on the school's Internet site, and collaborating with students and teachers in other schools using online tools.

Parent/Guardian Name: Date:

Parent/Guardian Signature: Date: